

RENTAL QUESTIONNAIRE for EVENTS

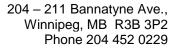
Please complete and return to communications@winnipegscontemporarydancers.ca
We require this information prior to confirming your booking.

Telephone Enquiries: (204) 452-0229

The information that you provide here will help to ensure that needs specific to your rental are met.

CONTACT INFORMATION

Artist/Company / Group	·
Requested rental date(s) and time	e(s)
Contact Person	
Email:	phone:
	INFORMATION
Please provide a brief description	of your activity:
Total Running Time of your Event	<u> </u>
Total number of people expected	on site:
All events must have a staff mem times, including during the event	ber, volunteer or house manager present in the lobby at all
	equired for an expected total of up to 30 people at the event. In expected total of up to 60 people. We recommend 4-6 ople.
	floor for your event, renters are requested to use the provided to the theatre and for any areas of Marley where people may be
SETS, LARGE PROPS OR FURNITU	RE
Are you loading in a set, large pro	ps or furniture? Yes No
If yes, please describe:	



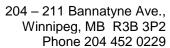


SOUND

Will you be using our rehearsal sound system? Yes No
WCD's rehearsal sound system connects to your personal device. The rehearsal sound system can be used with your personal laptop or device. If you are using a phone or other device to play music, please bring your own adapter or dongle.
If you are not using WCD's rehearsal sound system and your rental requires the rehearsal sound system to be removed from its regular set-up, at least one-week notice is required.
Will you be bringing any additional sound equipment and/or live music? YES NO
If yes, please provide a detailed list of all equipment that may plug in or is battery operated.
DANCE FLOOR
The Rachel Browne Theatre is optimized for modern dance. Preserving the Marley floor covering is a primary concern.
Outdoor shoes are not permitted in the dance studio. All street shoes MUST be removed and left at the door. Soft-soled, non-marking, clean dance shoes or footwear are allowed on the dance floor. Please note: no tap shoes, rosin, baby powder, flamenco shoes, body oils, lotions, or sharp-edged shoes are permitted to be used on the dance floor. Extra costs apply for Marley overlay removal and restore.
Any sets, props, scenography or audio equipment that may come in contact with the dance floor must be non-damaging and may require rubber, carpet, or other material be used to ensure the dance floor is not scratched, marked or damaged.
WARNINGS
Does your event require any special warning(s)? Examples of special warnings include (but are not limited to) strobe lights, coarse language, nudity, strong scents, 18+ adult content, etc. YES NO
If YES, please note below:

OTHER CONSIDERATIONS

Rentals with NO TECH are intended for activities without significant technical needs. If you may be bringing in any personal property or rental equipment that plugs in or is battery operated





(aside from phones, cameras and laptops), please provide a detailed list as an attachment to this questionnaire. This list is required prior to confirming your booking.

Are you bringing in any additional equipment (aside from phones, laptops and cameras)? YES NO
I have provided a detailed list of all additional equipment. YES NO
If your rental may have significant technical requirements or is bringing in numerous pieces of equipment, whether personal property or rental equipment, your rental may require to be booked as a rental with TECH.