



TECHNICAL QUESTIONNAIRE

Please complete and return 1 month prior to your booking to
communications@winnipegcontemporarydancers.ca

telephone enquiries (204) 452-0229

**The information that you provide here will help to insure that needs specific
to your rental are met.**

CONTACT INFORMATION

Show / Title _____

Company / Group _____

Rental Dates _____

Contact Person _____

Email: _____ phone: _____

PRODUCTION INFORMATION

Please provide a brief description of your event / production / activity for our staff:

For Performances:

Total Running Time: _____

Stage Manager: _____

Number of performers: _____

Will you have an intermission: Yes No

Do you have ASM: Yes No

Will your ASM require to be on headset: Yes No

**Renters are required to provide a production schedule. A production schedule
includes rehearsal, technical, and performance itineraries, including access times,
load in, strike, and load out.**

For all theatre rentals, it is mandatory that a Venue Technician appointed by WCD be present. The VT is also required to be present for Strike / Clean Up to restore any technical elements at the end of your rental period.



SET

Are you loading in a set?

Please describe below and attach a groundplan of your set, if applicable.

Will you be changing our standard masking layout?

LIGHTING

Will you be using our house plot? Yes No

If NO, a lighting plot will be required AT LEAST one week prior to the start of your rental period. Any lights you add must be struck and the original house plot restored prior to the end of your rental period.

Will you be bringing in additional lighting equipment?

SOUND

Will you be using our sound system? Yes No

What media (source material) will you be using for sound?

Do you require any microphones?

Will you be bringing any additional sound equipment?

Does your performance include or feature live music?

Will you be making an audio recording of the show?

VIDEO

Will you be using our projector? Yes No

Will you be bringing any additional video equipment and/or projector(s)?

What source is video on (computer, etc.)?

Will you be making a video recording of the show? Yes No